

NMSPE State Board of Directors Meeting Agenda

Thursday, August 22, 2019 | 4:00 p.m. – 5:00 p.m.

1015 Tijeras Ave NW, ABQ 87102, Suite 200

To join the meeting by video, go to <http://breeze.nmt.edu/actwebinar> (details attached)

To join the meeting by conference, dial 973-528-0009 and use code 463387 (details attached)

The logo for NSPE-NM, featuring the text "NSPE-NM" in white on a blue square background.

2019-2020 Board of Directors

President, NM Tech Liaison: Ashok Ghosh, NM Tech

Past President, Joe Higham, ThermAir Systems

President Elect: Vacant

Treasurer: Abbas Ahkil, Retired

Secretary: Raj Solomon, NMPCRC

UNM Liaison: Ken Cooper, UNM

NMEF Liaison, Membership, Awards Co Chair: Scott Eddings, Huitt Zollars Inc.

ABQ Chapter: Suzanne Busch, Retired

San Juan Chapter: Toni Sitta, City of Farmington

Santa Fe/Los Alamos Chapter: Joe Barela, JoeB Engineering Inc.

Temporary Executive Director: Kendra Yevoli

Approval of August 2019 Agenda

Approval of April 2019 Minutes

President's Report/ NM Tech Liaison: Ashok Ghosh

- Posting Agendas
- Newsletters
- Legislative and Other Updates

Executive Director's Report: Kendra Yevoli

- July 2019 Income and Expenses
- Annual Meeting Evaluations and Financial Summary
- Memberships
- Website
- Long-Term Executive Director

New Business – Annual Meeting

- 2019-2020 Board Members
- Audit
- Topics/Speakers – November Issues Conference with discussion of Annual Meeting comments

Board/Chapter Reports

Past President, **Joe Higham**

President Elect, **Vacant**

Treasurer, **Abbas Ahkil**

Secretary, **Raj Solomon**

UNM Liaison, **Ken Cooper**

NMEF Liaison, Awards Chair, **Scott Eddings**

Albuquerque Chapter Contact, **Suzanne Busch**

San Juan Chapter Contact, **Toni Sitta**

Santa Fe/Los Alamos Chapter Contact, **Joe Barela**

Announcements: Next NMSPE Board Meeting – September 12 or 19, 2019

Adjourn



PHONE TELECONFERENCING MEETING INSTRUCTIONS:

To connect to the conference call please use the following:

- Phone Number: 973-528-0009
 - Conference Entry Code: 463387 (followed by the pound '#' sign).
 - You should hear the conference room hear in Socorro.
 - If you would like to mute your phone microphone, please press 6 on your telephone. Pressing 6 again will turn mute off (phone microphone will now be active).
 - If you would like to raise the volume of the audio of the conference call press 4. To turn off the loudness press 4 again (toggles gain on and off).
 - Pressing 0 (zero) will connect you to operator assistance.
- If you have any questions or need assistance please contact our Manager of Distance Education Instruction:

Rob V Hepler: robert.hepler@nmt.edu

Cell: 575-835-8037 Call or Text



Best Practices: For Participating in a Video Conference

This document will explain the best practices for participating in a video or tele conference with New Mexico Tech.

At NMT we have been, and continue to, deliver live interactive Distance Classes for many years. We deliver over 100 hours per week of interactive classes. We use this same technology to also connect with folks for video conferencing.

This is a short list of what you will need to do for the best interactive experience possible.

What you will Need and Need to do

1. High speed Internet connectivity (at least 10 mbps)
2. Web camera (*if you choose to use one*).
3. Preferably a Headset which has headphone and microphone
OR microphone and headphones (*if you choose to use a microphone*).
4. One of the following Operating Systems – Windows, IOS (desktop or mobile devices) Android.
5. Any browser will work (browser settings may be important – we will help you with that when testing).
6. There may be a requirement to install a browser plug-in from the Adobe Corporate Website. This is secure and will take less than a minute to download and install. This is mentioned here because firewalls may sometimes block this process at secure locations.
7. IF YOU HAVE ALL of these requirements you are ready to go.
8. If you wish to use camera and microphone, **YOU ARE STRONGLY URGED TO SCHEDULE A TEST** with us before the event.
Rob V Hepler – robert.hepler@nmt.edu
Text or voice: 575-835-8037
9. The URL for this meeting will be sent separately. After clicking on the link:
 - You will be asked to enter as a guest. Please enter your Institution, location or name as the Guest name.
 - Once in the meeting room you will be able to see the Presentation, Video of the room in Socorro and hear the audio feed from Socorro.
 - If you would like to participate via a microphone through the online meeting room please contact us (contact information is below), before the meeting, for a test. We will be able to assist you with settings on your system that will optimize your audio and minimize connection issues.